

APPLICATION FOR ALTSD-AAA LEADERSHIP COHORT

The 2026 ALTSD-AAA Leadership Cohort for Area Agency on Aging (AAA) Providers and Indian Area Agency on Aging (IAAA) Providers in New Mexico is a comprehensive six-session curriculum to enhance participants' understanding of current and emerging topics relevant to the management of small businesses serving the aging population. The program emphasizes business management, elder care, and leadership development, while promoting a collaborative environment that supports knowledge exchange and shared resources.

The 2026 ALTSD-AAA Leadership Cohort application cycle is open, which is limited to 25 people.

DATES:

Spring 2026 -- Cohort

1. Session 1	In-person	March 11	8:30 a.m. -- 4:30 p.m. (Albuquerque)
2. Session 2	Virtual	March 18	9:00 a.m. -- 4:00 p.m.
3. Session 3	Virtual	April 1	9:00 a.m. -- 4:00 p.m.
4. Session 4	Virtual	April 8	9:00 a.m. -- 4:00 p.m.
5. Session 5	Virtual	April 15	9:00 a.m. -- 4:00 p.m.
6. Session 6	In-person	April 29	8:30 a.m. -- 4:30 p.m. (Albuquerque)

Who may apply:

Directors, General Managers of AAA service center providers, and IAAA/NAAA tribal service center providers

APPLICATION DEADLINE:

February 4- 17	Applications accepted
February 18 – 20	Application review
February 24	Applicants notifications

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SPRING 2026 Cohort

APPLICANT INFORMATION:_____
Name (as it should appear on a graduation certificate):

Mailing address:

Street

City, State

Zip

Phone number: (____) _____ Cell phone: (____) _____

E-mail address:
_____Title/Occupation and name of employer:
_____Employer's mailing address:

Senior Center or Provider Center name:

How long have you been with your employer?

Education (secondary and post-secondary achievements):

Please attach a current resume to your application packet.

Please provide the names and phone numbers of two (non-related) professional references who have known you for one year or more:

1.) phone: ()

2.) phone: ()

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What do you think are the most critical issues and challenges faced by small businesses that serve the aging population?

How would you most like to benefit from participating in the AAA Leadership Cohort? What would you like to receive from your commitment to the course?

How did you hear about our program?

ATTENDANCE

- Attendance is expected at all sessions.
- Please note, a partial absence from a session is considered an absence.
- Absences must be excused in consultation with the program director, in advance. We recognize emergencies and illness situations occur and these will be considered on a case-by-case basis.
- Absences may affect the ability to graduate with the class.
- Dates are subject to change (email notices will be provided if this is necessary)

SCHEDULE

Session 1 Wednesday, March 11, 2026 -- In-Person - Mandatory Attendance --
8:30 a.m. – 4:30 p.m. Opening Session --Albuquerque –South Valley
Multipurpose Senior Center

Session 2 Wednesday, March 18, 2026 – Virtual -- 9:00 a.m. – 4:00 p.m.

Session 3 Wednesday, April 1, 2026 – Virtual – 9:00 a.m. – 4:00 p.m.

Session 4 Wednesday, April 8, 2026 – Virtual – 9:00 a.m. – 4:00 p.m.

Session 5 Wednesday, April 15, 2025 – Virtual – 9:00 a.m. – 4:00 p.m.

Session 6 Wednesday, April 29, 2025 – In-Person - Mandatory Attendance
8:30 a.m.-4:30 p.m.--Albuquerque –South Valley Multipurpose Senior Center

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ATTENDANCE AGREEMENT:

By signing below, I understand and agree that if I am selected by the AAA Leadership Program Selection Committee, attendance at all class sessions is a requirement for the successful completion of the program. Absences must be excused in consultation with the program director, in advance, unless it's an emergency. Absences may affect my ability to graduate with the class.

APPLICANT NAME (printed):

APPLICANT SIGNATURE:

DATE:

TUITION RATES

Standard tuition fee: \$120

Payment Options (check all that apply):

I will pay by check ☐

I will pay by credit card ☐

Please email me an invoice ☐

Please email an invoice to my employer ☐

Name & email:

FINANCIAL AGREEMENT:

By checking this box, I agree to pay the tuition fee to participate in the 2026 ALTSD-AAA

Leadership Cohort within two weeks of knowledge of my acceptance into the program. ☐

Or If your employer is paying for the cost of your tuition, please employer read and sign the following:

I, (print), the employer of understand that if I pay for their tuition, this tuition is payable up front and is non-refundable, even if this employee leaves my employment during the course of the program. This agreement will hold whether the tuition fee was part of a sponsorship package or paid in cash.

EMPLOYER SIGNATURE: DATE:

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CODE OF CONDUCT AGREEMENT:

- I agree that I will not engage in any type of harassment, meaning unwelcome or offensive verbal comments, visual displays, or physical contact directed at any Participant, staff, or those I come in contact with during the course of this program. Yes ☐ No ☐
- I agree that I will not engage in sexually harassing behavior with other class members, staff, or those I come into contact with during the course of this program, both during program sessions and program social events. Yes ☐ No ☐
- I agree that I will not engage in any discriminatory conduct based on race, gender, gender identity or expression, age, sex, sexual orientation, disability, national origin, ethnicity, political affiliation, religion, marital status, veteran status, or any other characteristic protected by applicable law. Yes ☐ No ☐
- I agree that I will not conduct myself in a manner that is unruly, disruptive, or unprofessional, or that endangers the health or safety of yourself or others. Yes ☐ No ☐
- I understand that the ALTSD-AAA Leadership Cohort has the right to refuse me services or terminate my involvement with the program at any time. Yes ☐ No ☐

Please submit your application by email to:

Application@altsd.nm.gov

Thank you!